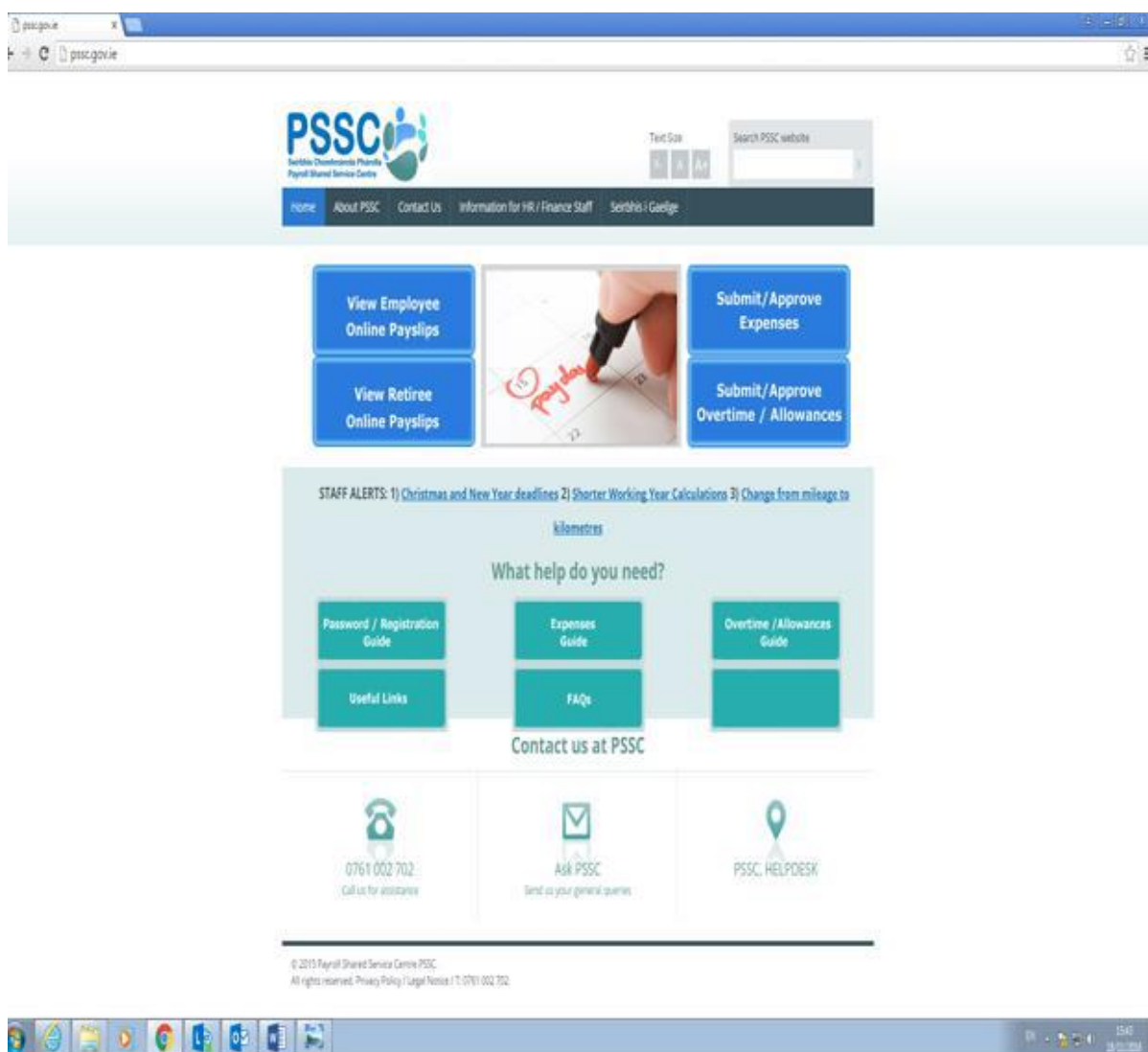


Accessing the PSSC Portal

Once you have registered for the PSSC Portal, you can view your payslips, P60s (**prior to 2019 only**), PRD certs, submit/approve expenses, overtime and allowances.

Step 1: Go to the PSSC Website www.pssc.gov.ie

Step 2: Select the option 'View Employee Online Payslips'



The screenshot displays the PSSC website homepage. At the top, there is a navigation bar with links for Home, About PSSC, Contact Us, Information for HR / Finance Staff, and Símhís / Gaeilge. A search bar is also present. The main content area features several blue buttons: 'View Employee Online Payslips', 'View Retiree Online Payslips', 'Submit/Approve Expenses', and 'Submit/Approve Overtime / Allowances'. Below these is a 'STAFF ALERTS' section with three items: '1) Christmas and New Year deadlines', '2) Shorter Working Year Calculations', and '3) Change from mileage to kilometres'. A 'What help do you need?' section contains buttons for 'Password / Registration Guide', 'Expenses Guide', 'Overtime / Allowances Guide', and 'Useful Links'. A 'Contact us at PSSC' section includes '0761 002 702 Call us for assistance', 'Ask PSSC Send us your general queries', and 'PSSC HELPDOESK'. The footer contains copyright information: '© 2015 Payroll Shared Service Centre PSSC. All rights reserved. Privacy Policy / Legal Notices / T: 0761 002 702'.

Step 3: Select your Department from the list.

The screenshot shows a web browser window with the URL pssc.gov.ie/online-employee-payslip/. The page header includes the PSSSC logo (Public Service Staffs' Council) and a search bar. The main content area is titled "Online Employee Payslips" and contains the instruction: "To view your online payslip, please click on your home organisation". Below this instruction is a list of 30 departments and organizations, each with a blue hyperlink. The list includes:

- [An Garda Síochána Ombudsman Commission](#)
- [Adoption Authority of Ireland](#)
- [Chief State Solicitors Office](#)
- [Child Detention Schools](#)
- [Central Statistics Office](#)
- [Commission for Public Service](#)
- [Comptroller and Auditor General](#)
- [Comptroller and Auditor General's Office](#)
- [Courts Service \(Non-Judicial\)](#)
- [Courts Service \(Judicial\)](#)
- [Department of Agriculture, Food and the Marine](#)
- [Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs](#)
- [Department of Children and Youth Affairs](#)
- [Department of Communications, Climate Action and Environment](#)
- [Department of Defense](#)
- [Department of Education & Skills](#)
- [Department of Finance](#)
- [Department of Foreign Affairs and Trade](#)
- [Department of Health](#)
- [Department of Housing, Planning, Community and Local Government](#)
- [Department of Justice & Equality](#)
- [Department of Public Expenditure and Reform](#)
- [Department of the Taoiseach](#)
- [Department of Transport, Tourism and Sport](#)
- [Director of Public Prosecutions](#)
- [Garda Civilian](#)
- [Irish Human Rights and Equality Commission](#)
- [Law Reform Commission](#)
- [Legal Aid Board](#)
- [National Council for Special Education](#)
- [National Disability Authority](#)
- [National Library of Ireland](#)
- [National Museum of Ireland](#)

Step 4: Login Details



The image shows the login page for PSSSC (Payroll Shared Service Centre). The logo at the top left consists of the letters 'PSSSC' in a large, bold, blue font. To the right of the logo is a stylized graphic of three human figures in shades of blue and green, with their arms raised. Below the logo, the text 'Seirbhís Chomhroinnte Phárolla' is written in a smaller blue font, followed by 'Payroll Shared Service Centre' in a larger blue font. Below the logo and text, there are two input fields: the first is empty and has a vertical cursor, and the second is labeled 'Password'. To the right of these fields is a grey button with the text 'Sign In'. Below the input fields, there are two links: 'Register for an account' and 'Forgot password or security question', both in a smaller blue font.

Enter:

- Username = Email address
- Password
- Answer to your three security questions

Step 5: Payslips, P60s etc

You should now be able to see your payslips, P60s and PRD certs:

Payslips:



ment

My Payslips



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7th February 2019

24th January 2019

10th January 2019

24th December 2018

Payment Summary

Total Earnings

Total Deductions

Net Pay

PRD certs and P60 documents:

PRD60 Certs



2018



2017



2016



P60 Documents



2018



2017



2016

